**PNER Board of Directors Meeting**

**July 18, 2023 virtual via Free Conference Call**

1. **Call to order**

* 7/18/2023 at 6:06 pm Pacific by President Kristin Grace
* Voting members present: Kristin Grace, Cassee Terry, Tani Bates, Bianca Chevalier, Suzanne Hayes, Donna Lacy-Bacon, (quorum est.), Katrin Leverman, David Lewis, Greta Berner
* Non-voting members present: Cindi Sayer, Lora Bannan, Kristy Butler, Marlene Moss, Stace Moss, Becky Osbourne, Lynne Walters

1. **Approval of minutes**

* Minutes for the 4/18/23 meeting had been sent out previously to BoD via email & were approved on 5/2/23 by quorum.

1. **Reports**

* **Treasurer – Cindi**
* Cindi sent out the financial report via email prior to the meeting (attached).
  + Total in the bank of all accounts is just over $70,000
  + Still have blood machine money coming in
  + The education grant for the Midnight Rider Night Riding Clinic will be dispersed this week
* **President – Kristin**
* Everything as she knows is great other than the fires in Cananda
  + Election committee needed
    - 3 people will need elected this year
    - Would like everything to be submitted by November
* **Vice President – Cassee**
  + Needs help with Convention; vendors, speakers, entertainment & would like sub-committees for these items.
  + Convention will be January 19-20th 2024 in Portland at Embassy Suites
* **Representatives**
* **BC – Katrin**; Only had 3 rides because of the smoke.
* **ID – Layne**; (not present)
* **MT – Suzie**; Everything is hunky-dory!
* **OR – Bianca & David**
  + **Bianca;** PNERused to have a Horse of the Future award for completing 50 miles +, can we bring that back?
    - **Cassee;** Similar to Sandy Bar? If you get a pull, it goes back to 0?
    - **Kristin;** It would be a sponsored award, so discuss with Jessica Huber & the Awards Committee.
    - **Cassee;** What about tracking the points?
      * **Stace;** we still have the all the software for it, so it wouldn’t be a problem
    - **Kristin;** Get with Jessica Huber & discuss it & we’ll go from there
  + **Bianca;** The National AERC Championship will be at Mary & Anna in 2024. They will need about 100 t-shirts made for volunteers. What do we think about setting aside about $1000.00 to have them made up for it? We could put PNER logo on them somewhere too.
    - (Discussion amongst members about this)
    - Bianca; I make a motion to approve $1000.00 for the volunteer t-shirts to be made for the 2024 AERC National Championship ride.
      * **Tanni;** I second
      * **In favor;** Kristin, Cassee, David, Bianca, Tani, Donna, Suzie – Motion passed
      * Bianca to work on the design with Max & Darlene to get the t-shirts made.
  + **David**; I received an email back in March, but missed the last meeting so I will present now: PNER doesn’t currently have an educational platform & (they) would like to use Zoom for that. There are no discounts for non-profit organizations so the Zoom account cost would be $150.00/year.
    - **Kristin**; What are the benefits & uses? Do they limit the amount of users? What benefit would it be over the current platform we are using that is free, Free Conference Call?
      * **David**; Host cost is $150.00/year, you get 30 hours per meeting, can have 100 members per meeting, & there is no limit on the amount of meetings (per year). We could live-stream educational videos.
      * **Kristin**; What budget would this come out of?
      * **Cassee**; What about just using Ride with GPS for educational purposes? Can you live-stream with it? I’m okay with it under education, but want to sure it would be used as a teaching tool.
      * **Stace**; Google Meet could be used as an alternative. Zoom does have a whiteboard and is much more collaborative than other products currently out there & I think it is a really good product.
      * **David**; I make a motion to use $150 per year out of the education budget for a Zoom membership for PNER.
        + **Cassee**; I second
        + **In favor**; Kristin, Donna, Katrin, Bianca, Greta, Cassee – Motion passed
  + **David;** Prater Mountain Ride Questions; Can we use blood tests as awards? We would need 4 total.
    - **Kristin;** How would we do this?
    - **Cassee;** We could do it as vouchers. The cost would $27 per voucher. We could make them transferrable & it wouldn’t cost PNER very much.
    - **Cassee;** I make a motion to donate 4 blood machine vouchers for the Prater Mountain ride to be used as awards.
      * **David;** I second
      * **In favor;** Kristin, Suzie, Donna, Karin, Cassee, David – Motion passed.
* **WA** – **Tani & Donna**; nothing new to report.
* **RM** – **Regina;** (not present)

1. **Committee Reports**
2. **Technology – Stace**; everything is going well.

**ii.** **Awards - Jessica Huber;** (not present)

**iii. Education – Cassee;** nothing new. Midnight Rider is coming up.

**iv. Juniors/Young Riders – Bentley & Greta;** nothing new to report.

**v.**  **Elections – Casee;** I would like to not be on the elections committee, but I will keep doing it until we are able to find someone to do it. We use Election Runner & that has gone well.

**vi.** **Social Media – Shelah;** (not present)

* **Lynne;** Will there be oversight of Zoom meetings & will they be shared on social media? If so, we will need guidance on how to handle that.
* Discussion amongst those present about the AERC post regarding the flags issue & the confusion & discussion that ensued on social media. Lynn had gotten a bunch of emails & messages regarding it and people were really upset.
  + **Kristin;** it is not PNER business so turn the comments off for it. Just make a post about things like this for info only & then just turn the comments off.
  + Everyone expressed their gratitude and praise for Lynn’s hard work on this and for how she handled the situation. There was also some discussion about if there is a need to expand or make changes to the social media policy.

**vii.** **Trails – Tani;** Nothing new to report. Working on the Bandit Springs bridges project.

**viii.** **Scholarship – Deb / Greta**

* **Greta;** There has been a lack of interest for years. I think it is due to the current requirements for only a $1000.00 scholarship. Can we change the prompts for the essay & maybe not necessarily horse focused only?
  + Discussion about who/how to rewrite the requirements, possibly also changing the age range &/or adding scholarships for different age ranges / things.
  + **Kristin;** Please prepare a proposal to be presented at the Sunday Convention meeting.
  + **Greta;** will do.

**ix.** **Marketing –** no report

**x.** **Membership – Lora;** Memberships are up this year. We had to order more handbooks even though we added the $15 charge. We ordered them spiral bound this time and it was cheaper. We may want to just go with the spiral bound for all future handbook orders.

1. **Old Business**

* 5/15/23: Kristin submitted a request to the BoD via email; *We need to order more handbooks - Bobbi and Lora think that 20 more should do the trick. They will be $23.65 each (this is a less expensive version as they will be spiral bound). This comes to a total of $473. We do charge $15 for late mailings, which won't cover the cost of the handbook / shipping but we need to make sure our members have them. As Bobbi and Lora continue to do the membership / handbook they should get more accurate "guesses" in the future, but I remember in the past we have had a ton of extras that just went in the dumpster, so this is likely a better scenario than that. Membership is impossible to predict. Can all voting members please respond with an approval or non-approval so that Bobbi can get them ordered? Thank you!* This request was approved by the BoD with a quorum via email vote on 5/16/23
* 5/30/23: Bobbi Walker submitted to the BoD via email a PNER Education Grant Application for an educational clinic to be held at USFS Mt Adams Horse Camp on 8/12/23 for a Night Riding Clinic. This grant was approved by the BoD with a quorum via email vote on 6/12/23.
* 7/15/23: Kristin sent out the agenda via email to the BoD for the 7/18/23 meeting

1. **New Business**

* Kristin has worked really hard to get the meeting agendas out to the membership. She was wanting feed-back on sending the agendas out to the membership in the future & what, if any, changes need made; does she send out a specific one every 30-45 days or are the future meeting dates that are published at the bottom of the meeting minutes good enough?
  + **Bianca;** People would like to have it up ahead of time so they can listen in.
    - **Kristin;** agenda in the newsletter should be good because it is published there

1. **Announcements, comments, other business**
   * We need new blood! Go out & find people to help!
2. **Future Meeting dates**

* October 17th, Convention (Friday via phone conference, Saturday general assembly mtg, Sunday AM BoD)

1. **Adjournment**

* Meeting adjourned at 7:32pm Pacific

Respecfully, Kristy Butler, PNER Secretary